**Online Safety Policy**

The use of video recorders, digital cameras, programmable toys and computers provides children with key communication, interactive learning, group activity skills and a knowledge and understanding of the world, however online safety is paramount.

No child will have individual use of the internet. Although the setting does have an internet connection, the children are only able to access the internet under adult supervision. To further ensure safety all computers are password protected and only age-appropriate games are used.

If for any reason a child was exposed to an indecent image then the following procedure would be followed:

* We would ensure no more children encountered the image by immediately turning the computer off or removing the device.
* We would judge the seriousness of the incident to decide if we needed to refer to other agencies.
* We would refer to *eSafety First Responders’ Guide* (Kirklees Council) to assess if the police need to be call. (A copy of this is available to read online).
* We will decide whether we need to follow the procedures for allegations made against a member of staff. (See allegations against staff policy).
* We would make the child’s parents aware of the indecent image their child was exposed to.

Nursery staff are responsible for promoting and supporting safe online behaviour. Management is responsible for updating the staff on any new information with regards to online safety and abuse. Staff will talk to the children, age appropriately, about the dangers and give families advice for safety at home.

We respect the child and their family’s privacy; therefore, we ensure any photos taken as part of our fun activities, observations or on our trips out, will only be displayed within our setting or in your child’s Tapestry files. You will be asked to sign permission on behalf of your child to allow this to happen. Please respect other families’ privacy and do not share any Tapestry photos which may have other children in the background on social networking sites.

We are registered with the Information Commissioners Office (ICO)

Please see our Safeguarding Policy as Online safety is covered in this policy.

We follow the GDPR (General Date Protection Regulations), please see this policy to see which information we hold on your child, how long for and why.