**Allegation against provider**

As child care providers we may be vulnerable to allegations of abuse being made against us or another adult on the premises. We would take precautions to protect this from happening by:

* ensuring everyone in the setting has a valid DBS security check and are on the update system.
* ensuring any visitors do not have unsupervised access to any of the children. All visits will be recorded with the name, date, time and reason for visit in our visitors’ book.
* ensuring where possible no workmen/women are on the premises during nursery hours unless it is for an emergency or cannot be arranged out of hours.
* recording all accidents/incidents in the accident book and inform parents/carers of any accidents.
* noting down any noticeable marks on children when they arrive and ensuring parents sign to say how this has happened, confirming it was prior to arriving at the nursery.

However, if an allegation is made against any member of staff the following procedures will be followed immediately: (within 24 hours from when the allegation is made and prior to any further investigation taking place).

* Contact Kirklees local Authority Designated Officer (LADO) to discuss the allegation and appropriate action to be taken: 01484 221126, [LADO.cases@kirklees.gov.uk](mailto:LADO.cases@kirklees.gov.uk) or submit the ‘Contact LADO’ button on their website to make a referral.
* Inform OFSTED
* Make a detailed record of the alleged abuse

**Who should be referred to the LADO?**

All allegations relating to harm of a child or young person by those who work with them, must be taken seriously.

If it is alleged that a person who works with children (paid or unpaid capacity) has:

* behaved in a way that has or may have harmed a child
* possibly committed a criminal offence against/related to a child
* behaved toward a child in a way that indicates he or she would pose a risk of harm
* an allegation has been made against a person in relation to his/her work with adult service users, which causes concern about the welfare of an adult service user's children or the person also has another role working with children

**Reasons for an allegation**

An allegation is made against a person in relation to a matter that may indicate that the person may not be suitable to work with children. This can be connected with his/her employment or voluntary activity, or in relation to a person's private life where;

* concerns arise about a person's behaviour about his/her own children
* concerns arise about the behaviour of a partner, member of the family or other household member
* where other information suggests they may pose a risk to any person that may demonstrate a transferable risk within their role with children